



Preschool Admission Agreement

PROGRAM DESCRIPTION

Bonita Montessori is a preschool program with a Toddler component licensed by the State of California, which serves children from 18 months old through five years of age. The preschool program with a Toddler option will provide a safe, healthy, and loving child care environment and age appropriate activities in the areas of art, music, movement, science and nature that will stimulate the child's development and growth.

Bonita Montessori Preschool has a non-refundable \$250 enrollment fee due with the fully completed Enrollment Packet.

Children will not be enrolled unless an immunization record is presented and immunizations are up-to-date. If your child is unimmunized due to medical, please provide physician documentation indicating waiver.

FINANCIAL POLICIES In order to maintain a high quality of education for your child, it is necessary that tuition be paid for the schedule your child is enrolled. The following policies apply:

1. All tuition is a monthly, flat-rate based on the schedule you selected at time of enrollment.
2. A check will be accepted from 8:00 a.m. to 5:00 p.m. by office personnel. Payments by credit card or checking account transactions can be made through the Zelle app.
3. All fees and tuition are paid in advance of attendance.
4. Tuition is due by the 1st of every month; this amount does not change regardless of holidays or attendance.
5. A late fee of \$10.00 will be added to any payment made after the 5th of the month. If payment is not made by the 15th day of the month, enrollment may be interrupted.
6. A service charge of \$25.00 will be assessed for each check issued to the program that is returned by the bank.
7. Late pick-ups after the ten minute grace period during regular business hours will accrue an additional hour fee.

There are no tuition deductions for absences or for holidays.

Parents must provide a two-week written notice of withdrawal from the program. If this written notification is not provided, fees will be charged for two weeks, whether or not the child attends the program. All account balances must be paid in full on withdrawal. Any prepaid balance of \$10 or less which remains at the time of withdrawal from preschool will not be refunded unless requested in writing within 30 days. The Preschool Director may discontinue enrollment at any time.

Children who become ill may not remain at the preschool. A parent will be called to pick up their child. Only those people on the emergency form will be allowed to pick children up from the preschool and identification MUST be shown.

Children may not be sent to school when showing signs of fever, sore throat, swollen glands, thick yellowish or green mucus, nasal discharge, rash or other skin conditions, or watery, crusty or pink eyes. Your child must be free from vomiting, diarrhea and fever for 24 hours before returning to school.

Children who are staying all day or through lunch must bring a lunch and drink from home. Water is provided by the school. When packing the lunches, parents should be mindful that we do provide refrigeration, but we do not have the capability to heat food.

Parent Commitment: We recognize that it is a privilege for our child to attend *Bonita Montessori* Preschool and that the school reserves the right to dismiss any student and/or parent who does not cooperate with the ideals and educational process of the school.

Parents will be given a 30 day notice of any change or modification to this agreement.

Termination

Bonita Montessori reserves the right to terminate the contract if:

- We are unable to meet the needs of child/children
- Excessive late pick-up
- More than three checks returned from the bank
- Non-compliance with the hours of care in the contract
- Parent abusive behavior to staff or other children as determined by the school sole discretion

Licensing authority is without consent and has the right to interview any and all children, staff and parents.

We will support the school's discipline plan and give the teachers/director full discretion in the discipline of our child.

I have read the above and agree to these school policies and parent commitments.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date:

Please make checks payable to: *Bonita Montessori*